

*St. Simons Presbyterian Church
St. Simons Island, GA*

MISSION STATEMENT

To love others as God loves us.

ABOUT

We are a people who celebrate God! We rejoice in God's creation, respond to God's calling and rely on God's faithful covenant. We are a people who serve Jesus Christ. We lift soup ladles for the hungry, build homes for the homeless, tutor children who need a friend and touch God's children all around the world. We sing praises to God in worship, listen for God's word from the pulpit and enjoy God's comfort during our wilderness days. We are a people who expect Christ's return. We declare it when we break bread together, announce it when we share the cup and trust in it with each baptism. In the name of the Father, and of the Son, and of the Holy Spirit, Amen.

Position Title: *Associate Pastor for Congregational Life and Spiritual Formation*

Reports To: Senior Pastor / Head of Staff

Supervises: Designated ministry and program staff as assigned

Position Summary

The Associate Pastor for Congregational Life and Spiritual Formation serves as a key pastoral leader, supporting and advancing the church's vision and mission through oversight of spiritual education, intergenerational formation, and the vibrant life of the congregation. This role supervises program staff and collaborates with clergy, staff, Session, and lay leaders to cultivate a spiritually rich, connected, and faithful community. With a heart for formation and a gift for leadership, the Associate Pastor ensures that the church's ministries of learning, fellowship, and care are grounded in grace, inclusion, and growth in Christ.

Primary Responsibilities

1. Leadership in Vision and Ministry Integration

- Oversee and support the vision and implementation of congregational life and spiritual formation across all ages.
- Partner with the Senior Pastor and Session to discern and implement a holistic vision for discipleship, faith formation, fellowship, mission, and community engagement.
- Serve as a connector across ministries to ensure alignment with the church's mission and values.

2. Supervision of Program Staff

- Provide direct supervision and support to program staff (e.g., directors of education, youth, congregational life, mission).
- Facilitate regular team meetings, foster team collaboration, and provide mentoring and evaluation.
- Encourage professional growth, creativity, and clarity in ministry execution.

3. Oversight of Christian Education and Formation

- Guide the development and implementation of Christian education programs and spiritual formation opportunities for children, youth, adults, and families.
- Equip and support staff, lay leaders, teachers, and small group facilitators in their teaching and leadership roles.
- Lead or co-lead classes, retreats, or other educational offerings as needed.

4. Worship and Pastoral Ministry

- Preach and lead worship regularly in collaboration with the Senior Pastor and worship staff.
- Share in the sacraments and leadership of special worship services.
- Provide pastoral care, including visitation, counseling, and support in times of crisis or transition.
- Support, encourage, and oversee the work of the Deacons.
- Explore a Stephen Ministry program at SSPC. If approved, handle implementation and oversight.

5. Congregational Life and Community Engagement

- Nurture a culture of belonging, hospitality, and intergenerational fellowship.
- Support programs that promote relational connection, community-building, and spiritual growth.
- Help integrate new members and engage existing members more deeply in the life of the church.

Qualifications

- Ordained (or ordainable) as a Minister of Word and Sacrament in the PC(USA) or a recognized partner denomination.
- Master of Divinity (M.Div.) from an accredited theological seminary.
- Proven experience in congregational leadership and supervision of staff.
- Deep theological grounding and passion for Christian formation and community life.

- Skilled in leadership development, team coordination, and pastoral presence.
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Personal Characteristics

- Spiritually mature and relationally grounded.
- Collaborative, compassionate, and clear in communication.
- Organized, proactive, and committed to excellence in ministry.
- Embodies the values of hospitality, inclusion, and justice.
- Energized by nurturing the growth of individuals and the congregation as a whole.